

# WORKIN' 2 WIN

## EDUCATIONAL GRANTS

### Workin' 2 Win Employee Lottery Overview

- The Workin' 2 Win Employee Lottery has been a key engagement program with the Saint John Regional Hospital Foundation since 2012, proudly sponsored by belairdirect.
- To enter the lottery, staff in health care Zone 2 register through a secure online registration portal.
- To play, \$5.00 is deducted each pay period (biweekly). Staff may cancel at any time.

### 2 ways to win!

- **Bi-weekly draw:** \$1,500 grand prize + treat cart to share with their colleagues
- **Individual Educational Grants:** Funding to support individual learning and career growth

### Individual Educational Grants for Conferences, Workshops, Seminars, or Certifications

These individual learning opportunities allow you to step outside of your daily routine, connect with others in your field, and explore new ideas and perspectives. Other benefits include exploring the latest trends, research, and best practices in your field to improve your job performance.

**Who can apply:** Employees of Horizon Health Network (HHN) or Service New Brunswick (SNB) within HHN's Zone 2 health care system who are actively enrolled in the Workin' 2 Win employee lottery.

Individual applications only; no group applications or applications submitted by/for others.

You must not already have an active Workin' 2 Win Educational Grant. Previous recipients may reapply only after their prior grant has been completed and formally closed.

**Funding Details:** Up to \$5,000 per individual.

Eligible individual expenses include registration, tuition/certification fees, travel, and per-diem meals.

If approved, you can only be reimbursed for your own expenses. Reimbursement must be submitted using the Foundation's reimbursement form. Approved payments are processed within three weeks submission.

**Requirements:** Approval from your HHN Clinical/Administrative Director or your SNB Supervisor is required. Applicant must use the provided Support Form to confirm approval. The Support Form is available for download on our website: <https://sjrhfoundation.ca/education/>.

An overview/budget for the educational opportunity, along with a short essay describing how it will benefit your career development.

If you are approved, a quote and photo for celebrating the award would be appreciated.

**When to apply:** Current Application **Deadline: December 11, 2025**

**How to apply:** **Online applications only.** All required information must be included at the time of submission. Applications that are missing required information, have documents sent separately, or do not use the required Support Form will not be accepted.

**Selection Process:** Applications will be reviewed by the Saint John Regional Hospital Foundation, which reserves the sole right to evaluate and select grantees from the eligible applicant pool. Meeting the eligibility and submission requirements does not guarantee funding.

**All awards must be utilized within 24 months of the award date.**

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HHN employees, to be completed by your Clinical/Administrative Director.

SNB employees, to be completed by your Direct Supervisor.

### Terms of Reference

The expenses incurred for the preparation of the applicant's application are at the sole expense of the applicant and will not be reimbursed by the Saint John Regional Hospital Foundation.

Should there be a loss of wages in pursuit of the educational opportunity, they are at the sole expense of the applicant and will not be reimbursed by the Saint John Regional Hospital Foundation.

This grant is intended solely for the professional development of the named recipient. Expenses for other individuals are not eligible and will not be reimbursed.

Applications will be reviewed by the Saint John Regional Hospital Foundation. The Saint John Regional Hospital Foundation reserves the sole right to evaluate and select grantees from the eligible applicant pool. Meeting the eligibility and submission requirements does not guarantee funding.

All decisions made by the Saint John Regional Hospital Foundation, their Committees, Advisors and Board of Directors are final and confidential.

The Saint John Regional Hospital Foundation's financial contributions for this initiative are subject to availability of funds. Should funding levels not be available or are decreased due to unforeseen circumstances the Saint John Regional Hospital Foundation reserves the right to reduce, defer or suspend financial contributions to grants received as a result of this funding opportunity.

By signing below, I

- verify that I have read the Background and Terms of Reference above and that the applicant is a HHN or SNB employee working in HHN's Zone 2 health care system, and
- confirm this educational opportunity is an approved activity, directly benefiting the employee in their current role.

Applicant Name (Please print clearly)			
Name of Educational Opportunity			
Start & End Date of Educational Opportunity		Requested Amount	
Director / Supervisor Name (Please print clearly)			
Title (Please print clearly)			
Email address (Please print clearly)			
Signature		Date	